



**WASHINGTON**

Secretary of State



## Washington Talking Book & Braille Library

2021 9th Avenue • Seattle, WA 98121-2783 • (800) 542-0866 • (206) 615-0400  
FAX (206) 615-0437 • [wtbbl@sos.wa.gov](mailto:wtbbl@sos.wa.gov) • [www.wtbbl.org](http://www.wtbbl.org)

### Application for Free Institutional Library Service

Name of Facility \_\_\_\_\_

Staff Contact \_\_\_\_\_

Address \_\_\_\_\_

Street (or P.O. Box)

Suite

\_\_\_\_\_, Washington \_\_\_\_\_

City

ZIP Code

Telephone (\_\_\_\_\_) \_\_\_\_\_ Extension \_\_\_\_\_

Email Address \_\_\_\_\_

Email me a username/password for the online catalog.

By checking this box, you are indicating to us that you would like us to send you occasional emails notifying you of special events and other opportunities. We honor your privacy and will never sell or otherwise share your information.

Number of persons unable to use regular printed material who will be served:

Talking Books \_\_\_\_\_ Braille \_\_\_\_\_

Institutions, such as hospitals, nursing homes, and rehabilitation centers, which regularly serve clients meeting the eligibility requirements on Page 2, can apply for free library service. Registered institutions may borrow books and equipment in order to:

1. Demonstrate the service to new library users.
2. Provide library service to eligible short-term residents. (Long-term residents should be registered for individual library accounts.)
3. Use in group activities with residents who cannot use standard print.

Public libraries may also borrow talking book equipment for demonstration purposes.

In compliance with RCW 42.56.310, application information is confidential and will be used only in relation to your library service.

### Alternate Contact Information

Please give the name of a contact to use if the primary person cannot be reached:

Name \_\_\_\_\_ Telephone (\_\_\_\_) \_\_\_\_\_

### Certification of Eligibility

An administrator must sign below, certifying that the named institution serves persons who are unable to read or use standard printed material because of one or more of the reasons below and that the reading materials and equipment will be used by such persons only.

- Blindness.** Visual acuity of 20/200 or less in the better eye with correcting lenses, or whose widest diameter of visual field subtends an angular distance no greater than 20 degrees.
- Visual Impairment.** Inability to read standard printed materials without special aids or devices other than regular glasses.
- Physical Disability.** Inability to turn pages or comfortably hold a book for extended periods of time as a result of physical limitations.
- Deafness and Blindness.**
- Reading Disability.** Inability to read standard printed materials due to perceptual difficulties.

\_\_\_\_\_  
Certifier Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title and Occupation

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
ZIP Code

(\_\_\_\_) \_\_\_\_\_  
Telephone

\_\_\_\_\_  
Date

## Books and Equipment

All books and equipment are sent and returned through the mail free of charge. Please select below the services you would like to receive. You may check multiple services.

### Talking books:

- Send me books on digital cartridge and a digital player needed to use them.
- Contact me with information on downloading digital talking books.
- Contact me with information on the mobile app for audio books.

### Send me these optional accessories for use with the talking book player:

- Headphones for private listening.
- A remote control.

### Braille books:

- Send me braille books.
- Contact me with information on downloading electronic braille books.
- Contact me with information on the mobile app for braille books.

### Young adult and juvenile large print:

- Send me large-print books.

**Equipment policy:** Playback equipment and special attachments are supplied to eligible persons on extended loan. If this equipment is not being used in conjunction with reading material provided by the Library of Congress and its cooperating libraries, it must be returned to the issuing agency. Your cooperation with returning these items in a timely manner is appreciated.

### How did you hear about free library service from WTBBL? (check all that apply)

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Bookmark or brochure    | <input type="checkbox"/> Library/Librarian     | <input type="checkbox"/> Radio or TV Ad                |
| <input type="checkbox"/> Friend/family member    | <input type="checkbox"/> Newspaper ad or story | <input type="checkbox"/> School                        |
| <input type="checkbox"/> Health fair booth       | <input type="checkbox"/> Online Ad or website  | <input type="checkbox"/> Senior center                 |
| <input type="checkbox"/> Healthcare professional | <input type="checkbox"/> Presentation          | <input type="checkbox"/> Social worker/Activities Dir. |
| <input type="checkbox"/> Other: _____            |  |  |

## Reading Preferences

**Please check the listening/reading levels you prefer:**

- |                                      |                                       |   |
|--------------------------------------|---------------------------------------|---|
| <input type="checkbox"/> Adult       | <input type="checkbox"/> Middle Grade | <input type="checkbox"/> Kindergarten-3 <sup>rd</sup> Grade |
| <input type="checkbox"/> Young Adult | <input type="checkbox"/> Elementary   | <input type="checkbox"/> Preschool                          |

Favorite authors or series:

Favorite subjects:

**Here are examples of some of the popular subjects available at WTBBL:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Adventure          | <input type="checkbox"/> Humor                 | <input type="checkbox"/> Romantic suspense    |
| <input type="checkbox"/> Animal stories     | <input type="checkbox"/> Inspirational fiction | <input type="checkbox"/> Science & Technology |
| <input type="checkbox"/> Bestsellers        | <input type="checkbox"/> Literary fiction      | <input type="checkbox"/> Science Fiction      |
| <input type="checkbox"/> Biographies        | <input type="checkbox"/> Mystery & Detective   | <input type="checkbox"/> Spies & Espionage    |
| <input type="checkbox"/> Classics           | <input type="checkbox"/> NW fiction            | <input type="checkbox"/> Sports               |
| <input type="checkbox"/> Fantasy            | <input type="checkbox"/> NW nonfiction         | <input type="checkbox"/> Suspense             |
| <input type="checkbox"/> Government & Law   | <input type="checkbox"/> Poetry                | <input type="checkbox"/> Travel               |
| <input type="checkbox"/> Historical Fiction | <input type="checkbox"/> Psychology/Self-Help  | <input type="checkbox"/> War—fiction          |
| <input type="checkbox"/> History (U.S.)     | <input type="checkbox"/> Religion              | <input type="checkbox"/> War—nonfiction       |
| <input type="checkbox"/> History (World)    | <input type="checkbox"/> Romance               | <input type="checkbox"/> Westerns             |

List any languages, other than English, in which you would like to receive books:

---

Call the library at any time with special author, title, or subject requests, or if you have questions about your service.

**Choose one option for receiving books:**

**I wish to have the library select books for me.** The library will send books from the categories you indicated above, or from requests you send us. Each book you send back will automatically be replaced. Expect to receive a call from the library to talk about the kinds of books you would like to receive.

**I wish to receive only books I request.** You will need to call us with lists of requests from **Talking Book Topics**, our new book publication, or make requests through the online catalog in order for us to replace the books you return. No books will be sent if there are no requests in your file.